

CAC CDBG FUNDING RECOMMENDATIONS FY 2003/04

PUBLIC SERVICES

	Applicant	Program Description	2003-04 Staff Recommendations	2003-04 CAC Recommendations
1	Asian American Recovery Srvcs	Substance Abuse Prevention - Youth/Families	\$5,000	\$5,000
2	Ballet Folklorico	Cultural program teaches folklorico dancing	\$0	\$0
3	Catholic Charities	Long Term Ombudsman Prgm.	\$5,000	\$5,000
4	Catholic Charities	Shared Housing/Single Parents	\$5,000	\$5,000
5	City of Milpitas-Recreation Srvcs.	Camp Stay and Play	\$5,000	\$5,000
6	City of Milpitas-Recreation Srvcs.	Recreation assistance program	\$15,249	\$14,000
7	City of Milpitas-Recreation Srvcs.	Stay & Play Afterschool Program	\$5,000	\$5,000
8	Emergency Housing Consortium	Emergency Housing for Homeless	\$5,000	\$5,000
9	Filipino American Opp. Developmnt	Educational, Counseling, Case Mgt Srvcs for Filipinos	\$5,000	\$5,000
10	Filipino Youth Coalition	Prevention and intervention services for youth.	\$5,000	\$5,000
11	India Community Center	Community Services Center	\$5,000	\$5,000
12	Live Oak Adult Day Services	Recreation, Companionship & Meals for Disabled Seniors	\$5,000	\$5,000
13	Milpitas Food Pantry	Provide emergency food to very low income people.	\$15,000	\$15,578
14	Next Door Solutions	Solutions to Domestic Violence	\$5,000	\$5,222
15	O Foundation	Youth prev. & intervention servs - athletic scholarship prog.	\$5,000	\$5,000
16	Project Match	Senior group residence services	\$0	\$0
** 17	Project Sentinel	Tenant/Landlord Dispute Resol. & Fair Housing Assist.	\$15,000	\$8,671
18	S.C. Family Health Foundation	Health care coverage for low income children	\$5,000	\$5,278
19	Second Harvest Food Bank	Self Help Food Asst. Prog. For Very Low Income Seniors	\$5,000	\$5,583
20	Senior Adults Legal Assistance	Free Legal Services for Seniors in SC County	\$5,000	\$5,000
21	Support Netwrk-Battered Women	Comprehensive Services for Battered Women	\$5,000	\$5,917
22	WATCH	Services for battered women and their children	\$0	\$0
23	Sunnyhills Neighborhood Assoc.	Youth and teen services	\$0	\$5,000
TOTALS			\$125,249	\$125,249

** Project Sentinel - A total of \$15,000 is recommended.
(\$6,329 coming from General Admin. for Fair Housing.)

3/25/2003

1

CAC CDBG FUNDING RECOMMENDATIONS FY 2003/04

NON-PUBLIC SERVICES

	Applicant	Program Description	2003-04 Staff Recommendations	2003-04 CAC Recommendations
24	City of Milpitas-ADA Sidewalk Ramps	Improvements	\$0.00	\$0.00
25	City of Milpitas-Selwyn Park	Improvements/Renovations	\$50,000.00	\$72,222.22
26	City of Milpitas-Senior Center	Modulars and site improvement	\$433,815.57	\$431,815.57
27	Econ. & Social Opportunities	Hsng and Energy Services for Low & Very Low Income Res.	\$66,000.00	\$65,222.22
28	Emergency Housing Consortium	Shelter for homeless/runaway youth	\$25,000.00	\$25,000.00
29	Milpitas Hsng Rehab Loan Program	Hsng Rehab Assist for Low & Very Low Income Residents	\$100,000.00	\$80,555.56
30	O Foundation	Commercial rehab	\$0.00	\$0.00
31	Project Match	Affordable housing for seniors	\$0.00	\$0.00
TOTALS			\$674,815.57	\$674,815.57

3/25/2003

CITY OF MILPITAS
COMMUNITY ADVISORY COMMISSION
MILPITAS CITY HALL COMMITTEE MEETING ROOM
UNAPPROVED MINUTES
March 5, 2003

**I.
Call to Order
and Roll Call**

Chair Garcia called the meeting to order at 7:00 p.m. Present were Commissioners Cook (7:20 pm), Iloreta, Maglalang, Mandal, and Robinson
Alternates present were Commissioners Mohsin, Ranker, and Lee
Absent: Commissioners Abelardo, King, Ortiz, Jr., Pham

**II.
Seating of
Alternates**

Alternates seated were Lee, Mohsin, and Ranker.

**III.
Pledge of
Allegiance**

Commissioner Mandal led the Pledge of Allegiance.

**IV.
Approval of
Agenda**

MOTION to approve the Agenda as submitted.

M/S: Mandal, Robinson

Ayes: 8

Absent: 1 (Cook 7:20 pm)

**V.
Approval of
Minutes**

MOTION to approve the Minutes of February 5, 2003.

M/S: Iloreta, Mandal

Ayes: 7

Absent: 1 (Cook 7:20 pm)

Abstain: 1 (Robinson)

**VI.
Announcements**

Commissioner Mandal announced an article that was presented in the San Jose Mercury news regarding the Neighborhood Night-Out in other cities by utilizing block leaders to promote this program.

Chair Garcia thanked Commissioners Cook, Mohsin, and Maglalang for presenting the National Neighborhood Night-Out at the City Council meeting. The City Council has given the CAC the green light to go forward with this project.

Staff announced that citizen Mr. Queenan received a package on the concerns he requested from the February CAC meeting. Staff is researching the issue on the pipe line notice for follow up at the next CAC meeting.

Felix Reliford, Principal Housing Planner, announced the Draft Action Plan outline of service programs and activities that will be funded by the City in the upcoming fiscal year. CAPER Report will be brought to the CAC in August.

**VII.
Citizens' Forum**

Chair Garcia invited members of the audience to address the Commission on any item not on the agenda. There were no requests.

**VIII.
Liaison Reports**

A. City Council

Councilmember Polanski introduced herself to the Commission and gave a brief summary of the most recent City Council items. She complemented the CAC Commissioners for coming to the City Council and giving an excellent presentation on the Neighborhood Night-Out. At a future meeting, the Council will be dedicating August 12th as National Neighborhood Night-Out. She will present information on the tree lighting policy at the next CAC meeting. City staff is working hard to cut back on expenses.

**IX.
Public Hearing**

a. Review of Community Development Block Grant (CDBG) Program Applications of FY 2003-04.

Senior Housing and Neighborhood Preservation Specialist Gloria Anaya outlined the Community Development Block Grant (CDBG) Program, explaining that the City would be receiving \$726,000 in CDBG funds for FY 2003-04 from the Department of Housing and Urban Development. As provided by federal regulations, 20% or \$145,200 of the total grant will be used for General Program Administration.

Per Federal regulations, a total of 15% of the grant, \$108,900 plus 15% of prior year Program Income \$16,349, for a total of \$125,249 is available for Public Services. 65% of the grant or \$471,900 plus (\$202,915.57) for a total of \$674,815.57 is available for Non-public Services. The additional \$202,915.57 is from unused 1999 funds for window bars and Program Income generated by the City's Housing Rehabilitation Loan Program. A revised staff funding recommendation sheet is included in the Commission's agenda packets.

Ms. Anaya informed the Commission that 31 eligible applications were received. However, the O Foundation Commercial Rehab was withdrawn. Therefore, the CAC is reviewing 30 applications, 23 in Public Services and 7 in Non-public Services.

Ms. Anaya explained that each applicant would be allowed three minutes for presentations, and two minutes for questions from the Commission; after public hearing was closed, the Commissioners would be asked to allocate the available funds via the ballot process; and a recess is taken while staff enters each Commissioner's ballot allocation into a spreadsheet which would be totaled and averaged for final discussion and recommendation. The minimum funding level that was established by the CAC and City Council is \$5,000. Ms. Anaya asked that ballot allocations be at \$5,000 or above. Therefore, any of the programs that average less than \$5,000 would need to be redistributed to other organizations.

The recording secretary asked each Commissioner individually if they were currently receiving compensation from any of the application agencies and was informed by each and every Commissioner that they were not receiving compensation from any of the applicant agencies.

A representative from each of the applicant agencies present addressed the Commission with an outline of their agency's functions and how allocated funds would be utilized.

MOTION to close the public hearing.

M/S: Iloreta, Mandal

Ayes: 9

Staff entered each Commissioner's ballot figures into the spreadsheet and presented the results to the Commission for discussion.

Commissioner Iloreta suggested that anything under half of the \$5,000 level be zeroed out.

MOTION to fund Project Sentinel \$8,671 with \$6,329 coming from General Administration to bring it to a total of \$15,000 and allocate Public Service CDBG funds as follows:

Asian American	\$ 5,000
Long Term Ombudsman Program	\$ 5,000
Catholic Charities	\$ 5,000
Milpitas Rec. Svcs – Camp Stay and Play	\$ 5,000
Milpitas Rec. Svcs – Assist. Program	\$14,000
Milpitas Rec. Svcs – Afterschool Stay and Play	\$ 5,000
Emergency Housing Consortium	\$ 5,000
Filipino American Opp. Development	\$ 5,000
Filipino Youth Coalition	\$ 5,000
India Community Center	\$ 5,000
Live Oak Adult Day	\$ 5,000
Milpitas Food Pantry	\$15,578
Next Door Solutions	\$ 5,222
O Foundation	\$ 5,000
Project Sentinel	\$ 8,671*
Santa Clara Family Health Foundation	\$ 5,278
Second Harvest Food Bank	\$ 5,583
Senior Adults Legal Assistance	\$ 5,000
Support Network for Battered Women	\$ 5,917
Sunnyhills Neighborhood Assoc. – Youth and Teen Svcs	\$ 5,000

Total Public Service: \$125,249
***Additional \$6,329 coming from General Admin to cover for Fair Housing activities**

M/S: Mandal, Mohsin Ayes: 9

MOTION to allocate Non-Public Service CDBG funds as follows:

City of Milpitas – Selwyn Park	\$ 72,222.22
City of Milpitas – Senior Center	\$431,815.57
Economic and Social Opportunities	\$ 65,222.22
Emergency Housing Consortium	\$ 25,000.00
Milpitas Housing Rehabilitation	\$ 80,555.56

Total Non-Public Service: \$674,815.57

M/S: Mandal, Ranker Ayes: 9

MOTION to recommend these services to the City Council for funding.

M/S: Mandal, Ranker Ayes: 9

b. Review of Draft Tree Protection and Management Ordinance.

Staff stated that the ordinance has not been totally reviewed by City staff including the City Attorney's office. Chair Garcia suggested tabling this item to the April CAC meeting. All the Commissioners agreed.

c. Discuss Staffing of Booth at MUSD's "Building Community to Fight Peer Pressure" Resource Fair.

Chair Garcia stated this event is scheduled for March 20, 2003 at 6:00 p.m. The event will be held at Randal Elementary School. The volunteers are: Commissioners Cook, Lee, and Mohsin. Staff will provide material on the NBO for this event.

d. Discuss 2003 Subcommittee/Task Force Assignments.

Chair Garcia stated the item needed to discuss this evening is the 50-year Anniversary. The representative from the CAC to assist the City Council is Commissioner Mohsin and the alternate is Commissioner Mandal.

X.

Adjournment

Chair Garcia adjourned the meeting at 11:10 p.m. to the April 2, 2003 meeting.

Respectfully submitted,

Yvonne Andrade, Recording Secretary

City of Milpitas

Draft Action Plan FY 2003 – 2004



**COMMUNITY DEVELOPMENT BLOCK GRANT
(CDBG)**

City of Milpitas
Table of Content
Action Plan-Community Development
Block Grant(CDBG)
2003-2004

Background Introduction.....	1
Resources.....	1
Federal Programs.....	2
State of California.....	3
Local Programs.....	4
Private Resources.....	6
Geographic Distribution.....	6
Leveraging Plan.....	7
Activities to be Undertaken.....	8
Homeless and other Special Needs Activities.....	8
Activities to Assist Non-Homeless Persons with Special Needs.....	10
Other Actions.....	11
Remove Barriers to Affordable Housing.....	11
Analysis of Impediments to Fair Housing.....	12
Enhance Coordination between Public and Private Housing/Social Service Agencies	14
Evaluate and Reduce Lead Based Paint Hazards.....	14
Reduce the Number of Poverty Level Families.....	15
Develop Institutional Structure.....	16
Strategic Plan-FY 2002/2003.....	16
Summary.....	16
Priority Analysis and Strategy Development.....	17
Strategy 1: Continue to provide funding to non-profit agencies and organizations that serve the very low and low-income residents.....	18
Strategy 2: Rehabilitation of substantial units that will be encouraged and financial assistance will be provided whenever possible.....	18
Strategy 3: Conversion of Existing Affordable Housing Stock.....	18
Strategy 4: Participation by the Private Sector in Development of Affordable Housing..	19
Strategy 5: Provision of Equal Housing Opportunities.....	20
Strategy 6: Other Processes and Procedures to be Reviewed to Prohibit or Negatively Impact Affordable Housing Opportunities.....	20
Overcoming Gaps.....	22
Monitoring of CDBG Subrecipients.....	22
Citizen Participation Process.....	23

City of Milpitas

Community Development Block Grant (CDBG) Annual Action Plan (FISCAL YEAR 2003-2004)

Pursuant to the Department of Housing and Urban Development (HUD) funding requirements and in conformance with 24 CFR Part 91-Consolidated Submission for Community Planning and Development Programs, City of Milpitas has prepared and will be adopting its 2003-2004 Action Plan. The Action Plan is submitted annually and describes the eligible programs, projects and activities to be undertaken with funds that are expected to be made available during the Fiscal Year 2003-2004 and their relationship to the City's priorities for housing, homelessness and community development needs.

In June of 2002, the City of Milpitas submitted its Five-Year Consolidated Plan (2002-2007) to HUD. The Consolidated Plan identifies the long-term goals and objectives achieved and consistent with the annual Action Plan Report. Included with the submission of the Action Plan is the Standard Form 424, Proposed Projects and Certifications as required by Community Development Block Grant (CDBG) Program regulations. The goals and objectives identified in the Milpitas Action Plan are in full compliance with the approved and adopted policies and procedures outlined in the Milpitas CDBG Citizen Participation Plan.

Response and Comments on the Milpitas Draft Action Plan

Any comments on the City of Milpitas Draft Action Plan should be sent to the following address before April 5, 2003 (all mail must be postmark by this date):

Felix J. Reliford, Principal Housing Planner
City of Milpitas-Planning, Recreation, & Neighborhood Services
455 E. Calaveras Blvd.
Milpitas, CA 95035
E-mail address: freliford@ci.milpitas.ca.gov
(408) 586-3071

Part I: Resources

Milpitas will continue to pursue and encourage local non-profit housing and support service agencies to pursue all available public and private funding to achieve the Consolidated Plan goals. It is expected that funding from a combination of federal, state, and local sources will be used to pursue the majority of the identified public services and housing strategies. Milpitas will also encourage non-profit entities to work with financial institutions and develop plans for leveraging private and public funds to the maximum extent possible considering the specific project involved. Funding resources will be coordinated and leveraged whenever possible to maximize their potential.

Before awarding funds for projects to be carried out by other entities, Milpitas will review the project-financing plan to ensure that all agencies are utilizing all available funding and are leveraging funds to the maximum extent possible. Milpitas will not adhere to any specific matching requirements for use of the City CDBG funds. Milpitas will continue to require organizations to make the maximum effort to match City's funds through other public and private sources on a minimum one to one ratio (whenever possible).

Where this matching standard is not achieved, the non-profit organization will be required to provide a detailed listing of the resources pursued and the reasons and rational for the lack of matching funds. Milpitas CDBG funds will only be awarded for a project, if Milpitas determines the non-profit entity pursued all available resources for the project and due to the nature of the project, the matching standard could not be achieved.

The following sections identify some of the major resources to be pursued by Milpitas, local non-profits, County of Santa Clara and other eligible exhaustive. Milpitas will continue to encourage local non-profit agencies to pursue all available funding resources, which may be applicable to their particular project. Milpitas will also continue to monitor these programs, projects and activities to promote its housing and community development goals and objectives through active policy development and use of available federal and non-federal funding sources.

Federal Programs

Community Development Block Grant (CDBG) Funds

The largest funding source to provide a variety of support services and housing for low and moderate-income households in Milpitas. City of Milpitas receives its own grant through the CDBG program. It is estimated that Milpitas' 2003-2004 CDBG allocation will be \$726,000. Milpitas will also receive approximately \$ 50,000 in Program Income from the Single Family Housing Rehabilitation Loan Program. The loans from the rehabilitation program serve as a revolving loan fund that will go back into the program. The total estimated CDBG funding for FY 2003-2004 would be approximately \$776,000.

HOME Program

Upon completion of the Senior Needs Assessment Study to determine Milpitas senior housing needs, Milpitas may be seeking other financial resources to assist in financing affordable housing projects. This process may include negotiating with housing developers and applying for matching HOME Program funds. Because Milpitas' has never received a direct allocation of HOME funds from HUD, funding will be requested from the State of California under its competitive HOME Investment Program. Milpitas staff has attended several HOME Program seminars and workshops to become familiar with the regulations and requirements of the program. Milpitas will consider

applying for the \$1 million (rental construction) grant for the proposed Senior Housing Project (or other affordable housing projects) with matching redevelopment funds. The required matching funds have been allocated per the program requirement.

Section 8 Rental Assistance Program

This program provides rental assistance payments to private owners who lease their units to assist low-moderate income families. Milpitas will continue to support and encourage the Santa Clara County Housing Authority (SCCHA) efforts to obtain Section 8 vouchers for residents of Milpitas. Milpitas is negotiating with affordable housing developers to obtain their participation in accepting Section 8 vouchers in future affordable housing projects. Currently, a total of 546 Milpitas families have Section 8 vouchers. Another 277 families are on the Housing Authority of County of Santa Clara waiting list.

Section 220 and 221 (Low Income Housing Preservation and Resident Homeownership Act of 1990 -LIHPRHA)

Milpitas has worked with the property owner, Santa Clara County Housing Authority and HUD to maintain long term affordability for the 171 units at Sunnyhills Apartments. Under the current agreement, the units will remain affordable until October 2011.

Low Income Housing Tax Credit Program (LIHTC)

Milpitas will continue to explore financing affordable housing projects with Low Income Housing Tax Credits (LIHTC). Milpitas will work with local housing developers to seek additional funding to close any financing gap for affordable housing projects. Milpitas will also work with local housing developers on pursuing and obtaining 9% and 4 % LIHTC to finance future affordable housing projects.

State Programs

Proposition No. 46

In November 2002, the voters of the State of California approved Proposition No. 46-a \$2.1 billion housing bond allocation for funding (grants, loans, etc.) for various types of affordable housing projects. The City of Milpitas will be applying for several types of funding for multifamily housing programs, Self Help Housing Fund, Housing Rehabilitation Loan Fund (Code Enforcement), and CA Homebuyers Down Payment Assistance Program. Funding will be used for new construction, acquisition of land, rehabilitation, and down payment assistance to lower income households.

Most of the State funding requires that each city or county has its General Plan Housing Element, approved and certified (in full compliance with state housing laws) with the State of California-Department of Housing and Community and Development (HCD). The City of Milpitas Housing Element document was approved and certified by HCD in December 2002.

California Housing Finance Agency (CHFA)

Milpitas will continue to explore a series of affordable housing programs offered by the California Housing Finance Agency. This agency was created in 1975 to help meet the State's need to provide affordable housing to low and moderate-income persons and families. CHFA provides below-market interest rate mortgage capital through the sale of tax-exempt notes and bonds. This agency provides below market rate financing for single family and multi-family housing as well as multi-family rehabilitation loans. CHFA has also recently offered funding through their Help Program.

State Allocated Tax Credits- (Low Income Housing Tax Credit)

Milpitas will work with and assist developers in applying to the State for allocation of tax credits to finance low-income rental housing developments. The tax credits are syndicated to corporations in exchange for project equity.

Mortgage Revenue Bonds

Milpitas can apply to the state for authority to issue tax-exempt mortgage revenue bonds for the purpose of funding affordable housing development. Milpitas has authorized tax-exempt mortgage revenue bonds to assist the developer at the Crossing Apartments at Montague to provide 94 very low-income housing units.

Mortgage Credit Certificates (MCC's)

Milpitas has participated with the County of Santa Clara in its application to the state for an allocation of Mortgage Credit Certificates, which provide a tax credit to subsidize the mortgage interest rate for qualified first-time homebuyers. However, the overall number of MCC in Santa Clara County has been substantially reduced over the past several years.

Local Programs

Redevelopment Agency

The Milpitas Redevelopment Agency (RDA) has allocated approximately \$26.5 million the past several years to acquire, construct, and develop affordable housing within the City of Milpitas. To date, Milpitas' Redevelopment Agency has assisted in financing 668 affordable housing units.

- | | | |
|---------------------------------------|-------------------------|-------------------|
| • The Crossing Apartments at Montague | 94 rental units | \$2 million (*) |
| • Parc Metropolitan | 28 for-sale units | \$1.5 million (*) |
| • Parc Metropolitan | 68 rental units | \$1 million (*) |
| • Summerfield Homes | 22 for-sale units | \$3 million (*) |
| • Montevista Apartments | 306 rentals units | \$3 million (*) |
| • Terrace Garden | 150 rental senior units | \$16 million |

(*) Funding does not include waiver of development fees

Housing Rehabilitation Loan Program

This program funded from CDBG funds provides low interest rate loans and grants to low and moderate-income property owners through the Milpitas Housing and Rehabilitation Loan Program. The Housing Rehabilitation Loan Program provides up to 90% of the home equity value/per household for home improvements and repairs. Annual program income (revolving loan funds) goes back into the program to assist future low and moderate-income property owners.

Santa Clara County Housing Trust Fund

City of Milpitas has participated and financially supported the Santa Clara County Housing Trust Fund to raise \$20 million to construct a variety of affordable housing types for: 1) first-time homebuyers, 2) multi-family rental apartments and 3) housing and support services for the homeless population. Milpitas has allocated \$500,000 towards the Housing Trust Fund. The goal of the Housing Trust Fund is raise \$20 million and leverage these funds into \$200 million to provide:

- 800 units for First-time Homebuyer
- 3,000 Multi-Family Units
- 1,000 units for the Homeless

To date, a total seven (7) Milpitas First-time Homebuyer residents have received low-interest rate loans from the Housing Trust Fund of Santa Clara County.

Second Mortgage Program

Milpitas has adopted a Second Mortgage Program to assist first-time homebuyers with their down payments on the low-income townhome units to be constructed at the PARC Metropolitan site. Approximately \$500,000 has been allocated to assist first time homebuyers with their down payment (\$50,000/per household). All ten (10) low-income applications have been qualified and have completed escrow and long-term property restriction contract agreements. All 28 for-sale units have been occupied for the past year.

Affordable Housing for MUSD Teachers

Milpitas has worked with Milpitas Unified School District (MUSD) to provide affordable housing units for qualified schoolteachers. One third (28 units) of the rental affordable housing units at Parc Metropolitan residential project has been allocated for MUSD qualified schoolteachers.

Waiver of Development Fees for Affordable Housing Projects

Milpitas has continued to waive or subsidize a portion of development impact fees to support and encourage developers to provide affordable housing. To date, approximately \$3.5 million of development fees have been waived by the Milpitas City Council to increase the supply of affordable housing throughout the community. The Milpitas Redevelopment Agency has paid the waiver of development impact fees.

Milpitas Mobilehome Park Rent Control Ordinance

Milpitas has 572 mobilehome park units located in four separate parks throughout the city. Since 1992, Milpitas has adopted a Mobilehome Park Rent Control Ordinance, which maintains affordable rents for resident tenants. The Rent Control Ordinance serves as a means to provide affordable housing units. Approximately 70% of the mobilehome park tenants are senior citizens.

Future Affordable Housing Developments

Currently, the City of Milpitas have been negotiating with three separate housing developers to provide 20% of their total units to be affordable to various income levels. If approved, a total of 79 additional affordable housing units will be available within Milpitas. Down payment assistance and waiver of development fees is part of the on-going negotiations. Milpitas is also working with a local housing developer on the rehabilitation of four-plex housing unit complex within the Selwyn Area.

Private Resources

Private Lending Institutions

Milpitas will continue to encourage private lending institutions to become involved in assisting in the development of low and moderate-income housing. The Community Reinvestment Act (CRA) encourage and assists the institutions they regulate to assist affordable housing projects. Milpitas has worked with Builders Mortgage Company (formerly National City Mortgage Company) to provide funding for the 28 for-sale units at Parc Metropolitan.

Geographic Distribution

All of the proposed activities for fiscal year 2003-2004 will be implemented Citywide and will not be targeted to any particular areas of the City. However, minority groups will benefit from CDBG resources from particular programs, services, and housing activities as needed. The specific geographic areas in which Milpitas will provide direct assistance with CDBG funds during the 2003-2004 fiscal year contains high concentrations of minority population including Asian, Hispanics and Blacks.

The rationale for targeting these minority groups for allocating CDBG funds are based on financial, social, and economic needs of several working class neighborhoods. These neighborhoods such as Sunnyhills, Selwyn, Shirley and Dempsey Road, Temple and Calaveras Blvd. have high concentrations of minority populations. They have and will continue to benefit from the allocation of CDBG funds through the Housing Rehabilitation Loan Program, Stay and Play and Camp After School Program, Live Oak Adult Day Services, Milpitas Food Pantry, India Community Center, Next Door Solutions, Filipino American Opportunity Development and Project Sentinel.

Several new programs will be considered for funding in FY 2003-2004 including, Santa Clara Family Health Foundation (health care coverage for low-income children) and expansion of City of Milpitas Recreation Services (recreation assistance for low-income children and seniors). Funding will also be considered for the purchase of modulars and site improvements at the interim Milpitas Senior Center, while renovations and improvements are on-going at the existing Senior Center.

According to the 2000 Census, Milpitas Minority Population consisted of the following:

<u>Ethnic Groups</u>	<u>Total Population</u>	<u>% of Total Population</u>
Black or African American	2,295	3.7
American Indian/Alaska Native	338	0.6
Asian	32,482	51.8
Native Hawaiian/Pacific Islander	393	0.6
Hispanic or Latino (of any race)	10,417	16.6
(White-Non Minority Population)	19,353	30.9

According to the State of California, Department of Finance, City of Milpitas population for 2002 was 63,800. This presents an increase from 62,900 (1.4%) in 2001.

Leveraging Plan

For all CDBG programs and activities funded by the Milpitas will support applications by other entities for public and private sources of funding. In the case of matching requirements for a funding source. Milpitas will utilize its CDBG funding and other local funds as available and appropriate. To maximize leveraging of its own funds and increase the funds available for housing, Milpitas plans to continue the following activities:

- Promote private sector rehabilitation with the CDBG Housing Rehabilitation Program.
- Provide support and encourage non-profit, community based housing developers and service providers to low and moderate income person(s) and households.

- Support the purchase, rehabilitation and construction of affordable units by non-profit and for-profit housing developers and to provide financial assistance whenever possible.
- Promote joint development with other governmental or quasi-governmental agencies to implement community development programs.

Joint projects such as the Countywide Fair Housing Report, Santa Clara County Housing Trust Fund and Emergency Housing Consortium Shelter and Homeless Runaway Youth Housing project are just a few examples of how the City of Milpitas has leveraged its funds to address housing needs and other support services.

Part II: Activities to be Undertaken

Milpitas has participated in the Community Development Block Grant Program for the past twenty-seven years, and is completing its five-year as an entitlement city. Increased funding as an entitlement city has allowed Milpitas to expand or consider creating programs, which will further enhance the quality of life for its citizens.

It is anticipated that Milpitas will receive \$726,000 from HUD upon the acceptance of this Action Plan and the accompanying certificates for FY 2003-04. Furthermore, it is anticipated that Milpitas will receive approximately \$50,000 program income from regular scheduled payments made on past housing rehabilitation loans. The total estimated CDBG funding for FY 2003-2004 would be approximately \$776,000.

Footnote: Additional program income of **\$147,915.57** from paid-off loans from the Single Family Rehabilitation Program, **\$50,000** program income (FY 2003-04) and **\$16,349** of the prior year program income has been reprogrammed. Also, **\$5,000** from the Milpitas Fire Department Residential Security Bars Program from the previous fiscal years has been reprogrammed. A total of **\$219,264.57** of additional funding is included in these projects. Therefore, a grand total of **\$945,264.27 (\$726,000-CDBG 2003-04 allocation and \$219,264.57)** has been allocated for CDBG spending for this fiscal year 2003-2004.

Homeless and Other Special Needs Activities

For Fiscal Year 2003-2004, Milpitas has committed a portion of its Community Development Block Grant Program funds to non-profit agencies providing services to the homeless, those at-risk of being homeless and homeless households with children or other special needs. A narrative is provided below of the activities that are aimed at assisting the City's homeless population.

To address emergency shelter and transitional housing needs of homeless individuals and homeless families, Milpitas will continue to:

- Emergency Housing Consortium which will be constructing-Shelter for Homeless and Runaway Youths. The project consists of Phase I-relocation and renovation of a historic home for the program service area, 22 spaces for underground parking. Phase II- **10** emergency beds, a full service day center, classrooms, **and 12** beds of transitional housing and **20** beds for permanent affordable housing. It is anticipated that this facility will serve **500** youths annually.
- Provide CDBG funds to the Emergency Housing Consortium (EHC) for providing temporary shelter to homeless individuals and transitional housing for Milpitas residents. EHC has provided **4,368** nights of supportive shelter to **53** unduplicated homeless Milpitas residents. Milpitas has also provided CDBG funding to EHC for the past 17 years, including the development of a 50-unit shelter (224 beds) for the homeless, former homeless and at risk low-income families.
- Support the operation of the local rotating shelter program operated by Emergency Housing Consortium, which provides shelter for homeless Milpitas residents.
- Live Oak Adult Day Services which provides adult day care for **16** frail, dependent at-risk senior residents in Milpitas day care facilities. Caregiver respite and support services includes, case management, counseling and referrals and socialization opportunities.
- Monitor the risk of the Sunnyhills Apartment Complex being converted to fair market rate units. Milpitas will also work with the property owners, local non-profits, Santa Clara County Housing Authority, and HUD to maintain the complex as affordable shared housing and thus prevents the displacement of the existing residents.
- Fund Catholic Charities Housing Programs which provides housing services to assist very low and low-income persons and households find affordable housing. Approximately 80% of the shared housing for Catholic Charities are female headed households.
- Fund Project Sentinel, which operates a tenant/landlord mediation program, which helps resolve over **900** tenant/landlord, disputes and prevents unnecessary evictions of tenants and **400** fair housing issues. This program also provides tenants with information and referral services on tenant/landlord issues.

In order to help homeless persons, including those with special needs, to make the transition to permanent housing and independent living, the following activities will be carried out:

- Milpitas will continue to fund the operation of a variety of support services. These services help individuals with basic necessities until they are able to provide for all of their needs on their own. They include the Second Harvest Food Bank, Milpitas Food Pantry (which provides food to over **2,050** individuals in Milpitas), Milpitas Nutrition Program and Alum Rock Counseling Center/Crisis Intervention Program. These services include providing free bags of food to low income households, counseling, and information and referral assistance to help individuals find services most suited to their particular needs.

Activities to Assist Non-Homeless Persons with Special Needs

Senior Citizens

- Senior Adults Legal Assistance program provides free civil legal services to **40** senior citizens within Milpitas.
- Economic and Social Opportunities (ESO) provides housing services to **48** seniors to reduce health and safety hazards enhance accessibility for disabled persons and improves home energy efficiency within Milpitas.
- Through the funding of Catholic Charities-Independent Living Senior Services Program, **64** seniors will be provided services specific to their needs in order to assist them to remain independent in their homes for as long as possible.
- Milpitas Senior Center provides limited transportation, nutrition program a variety of recreational activities for senior citizens.

Female Headed Households and Victims of Domestic Violence

- Next Door Solution provides shelter for up to 30 days for battered women and their children who are in immediate danger and have no where else to turn. A total of **160** Milpitas residents are anticipated to benefit from these services.
- Support Network for Battered Women provides 24-hour comprehensive services to battered women and their children. A total of **24** Milpitas residents are anticipated to benefit from these services.

Youths

- City of Milpitas Stay & Play Afterschool Program provides assistance to **27** very low low-income families to participate in a variety of educational and recreational programs in Milpitas.
- City of Milpitas Camp Stay & Play Program provides assistance to **20** very low and low-income families to attend summer recreational camp during non-school months.
- City of Milpitas Recreation Assistance Program will provide subsidies to low income youths and seniors to participate in Milpitas recreational programs, services and activities. A total of **320** low-income youths and seniors/**80** households will benefit from these services. .
- Asian Recovery Center provides substance abuse prevention, intervention and treatment, case management, to **150** individual and group counseling, and also social/recreational activities to Asian and Pacific Islander youths in Milpitas.

- The O Foundation provides substance abuse, prevention and intervention services to 40 low-income youths in Milpitas. Also, recreational activities (Martial Arts, American Boxing) will be part of the services provided to youths.

Other Actions

The most significant obstacle to addressing the undeserved needs for fiscal year 2003-2004 is the lack of sufficient federal, state, and local funds to carry out all the necessary programs, activities and projects.

Remove Barriers to Affordable Housing

For fiscal year 2003-2004, Milpitas will continue to work with agencies involved in carrying out affordable housing projects. Milpitas will support and assist through neighborhood and tenant community meetings, flyers, cable TV, and City's website to inform the public about the proposed housing projects and support housing services.

Milpitas will continue to provide CDBG funds to Project Sentinel who provides information and dispute resolution services to Milpitas tenants, mobilehome owners and landlords. Milpitas will continue to monitor its long-term restriction agreements for affordable housing compliance.

Milpitas will continue to implement its Mobilehome Rent Control Ordinance (1992) which limits the increase in rents that can be charged to tenants. Approximately 70% of tenants in the mobilehome parks are senior citizens.

Milpitas will continue to review its permit processing procedures to assist in expediting the review and approval of all affordable housing developments.

Milpitas has addressed governmental constraints to housing within its updated Housing Element.

Milpitas has adopted its General Plan Housing Element which establishes the five year housing goals, policies and objectives and the Midtown Specific Plan which will assist in developing approximately 5,000 mixed types of housing units to meet the ABAG Regional Fair Share Allocation. Appropriate densities (up to 60 dwelling units/per acre with ¼ mile of Transit Overlay Districts and 40 to 20 dwelling units per acre in other areas- minimum densities permitted), are including to provide multi-family housing for large and extended family households.

Also, in December 2002, the Milpitas General Plan Housing Element has been reviewed by the State of California, Department of Housing and Community Development (HCD) and found to be in full compliance with the State Housing Laws. The Housing Element is a comprehensive long-term plan to address the housing needs of Milpitas. The document identifies and analyzes the existing, and projected housing needs of the City and states goals, policies, quantified objectives and implementation programs for the preservation, improvement and development of housing.

Analysis of Impediments to Fair Housing Report (AI Report)

The City of Milpitas has approved and adopted its Analysis of Impediments to Fair Housing Report, which examines policies, and practices, limiting a resident's ability to choose their housing in an environment free from discrimination. The AI report identified a series of recommendations that the City has implemented to reduce discrimination in housing. These recommendations include:

1. **Cultural Differences**-Ensure that community programs and services continue to accept and embrace cultural differences.
2. **Local Planning and Affordable Housing**-Continue to pursue local planning efforts to provide more affordable housing and explore creative solutions which will prepare for unplanned transitions to higher rents.
3. **Land Use and Zoning**
 - a. Revise City's code definition of family.
 - b. Maintain awareness of HUD policy and update code if necessary for group homes.
4. **Banking and Lending**-Obtain more reliable data through the use of Project Sentinel that will test for fair lending practices.
5. **Advertising**-Monitor and inform local newspapers on placing ads that use white models only for real estate advertising.
6. **Training of Local Fair Housing Services**-Increase outreach efforts to educate Service Providers on social awareness about housing discrimination in the community.

The City of Milpitas will take the following actions to address the recommendations in the AI Report:

1. **Cultural Differences**-Milpitas will continue to embrace the cultural diversity of its residents. Milpitas Senior Center offers a variety of different recreational services to senior citizens, which includes ethnic celebrations for various cultures, arts and crafts, special lunches. Recently, Milpitas conducted a community meeting on the Senior Needs Assessment Study. The meeting was conducted in three different languages (Chinese, Vietnamese, and Filipino) at the Milpitas Senior Center for the benefit of the participants. Milpitas Recreation Division holds several ethnic celebrations and festivals throughout the year to embrace ethnic diversity in the community.

Milpitas also offers Thai Chi Chih (reduce stress relaxation exercises), and Shiatsu Massage classes. Milpitas also translates many flyers, brochures, and other forms of outreach and advertising (including fair housing programs and services) in several languages.

Milpitas funds a variety of agencies that provides services to different cultural groups such as Asian American Recovery Services, Filipino American Opportunities Development, and Indo American Community Service Center. The City will continue to fund and encourage these types of programs and activities among different cultural groups.

2. **Local Planning for Affordable Housing-**Milpitas has worked with housing developers to produce 668 affordable housing units with long term affordability restrictions for very low, low and moderate-income households. Incentives such as waiver or subsidy of development impact fees, density bonus ordinance, use of redevelopment agency funds for grants and loans have been used to encourage developers to construct affordable housing.

Milpitas has recently adopted its General Plan Housing Element update, which has been sent to the State of California, Department of Housing and Community Development (HCD), for the required 60-day public review period to comply with state housing laws. Milpitas met 82% of its previous regional housing allocation in comparison to 56% for the entire Bay Area and 52% for jurisdictions in Santa Clara County.

3. **Land Use and Zoning-**To date, Milpitas has zoned over 400 acres of land from commercial, industrial for housing developments. Milpitas has expedited those applications proposing affordable housing developments during the review process. Milpitas has taken several land use and zoning actions to develop and encourage affordable housing including: 1) adoption of a density bonus ordinance to encourage multi-family developments, 2) expediting development applications for affordable housing projects, 3) providing CDBG grants to Service Providers for transitional and permanent housing for the homeless, 4) negotiated with private developers on providing affordable housing units in their private development projects, 5) waiving and/or subsidizing development fees to offset the cost to provide affordable housing units, 6) adoption of a rent control ordinance to maintain affordability for 572 mobilehome units, 7) provide informational seminars on affordable housing and 8) allocating redevelopment funds to assist in providing affordable housing units.

The Milpitas Midtown Specific Plan has been reviewed and approved by the Milpitas Planning Commission and has been sent forward to the City Council for review and approval. The intent of the plan will be to develop approximately 5,000 dwelling units to assist the city in meeting its ABAG's Regional Fair Share Housing Allocation. Approximately, 1,000 acres of land will undergo land use changes for housing and commercial and industrial development.

4. **Banking and Lending Practices-**Milpitas continues to work with Project Sentinel to obtain more reliable data through the use of a program to test for fair housing lending practices.
5. **Advertising-** Milpitas will continue to monitor discrimination in local housing advertisements that uses unfair models. Milpitas has worked with Project Sentinel to provide fair housing services which includes flyers, brochures (in different languages), educational materials to local newspapers, meeting with local landlords to explain tenant/landlord fair housing rights, etc. Milpitas will also continue to monitor other forms of discrimination relating to people with disabilities, familial status, families with children and senior citizens.
6. **Training of Local Fair Housing Services-** Milpitas will continue to increase its outreach efforts to inform the general public about the availability of fair housing services that are

provided by Project Sentinel. Also, increased efforts will be made to educate service providers so that they can effectively refer a victim of housing discrimination to the appropriate agency.

7. Flyers and brochures on fair housing services are presently available at City Hall. Monitoring of housing service providers includes discussions on their outreach effort and promoting fair housing.

The CDBG cities within Santa Clara County and the County are presently preparing a Countywide Fair Housing Report to address a variety of fair housing issues. The report will identify causes, impacts and alternative actions.

Enhance Coordination between Public and Private Housing and Social Service Agencies

Milpitas will continue to encourage housing-related organizations to work together, collaborate and share their expertise with one another, especially those agencies that provide and manage housing, and social services.

Program Specific Requirements Funds Expected to be Available

CDBG

2003-2004 Entitlement Grant	\$726,000
Program Income FY 2003-2004	\$50,000 (*Estimated)
Previous Program Income (Paid-off Loans)	\$147,915.57 (**)
Prior Year Program Income FY 2002-2003	\$16,349 (**)
Milpitas Fire Dept./ Security Bar Program	\$5,000 (**)
Total:	\$945,264.57

*Estimated Program Income from the Single Family Housing Rehabilitation Program

** Funding Reprogrammed for FY 2003-2004

Evaluate and Reduce Lead-Based Paint Hazards

The City of Milpitas will continue to enhance public sector efforts to inform private property-owners about the hazard of lead based paint. Risk assessment and hazard reduction can be more easily accomplished while performing other major repair work (i.e. rehabilitation repairs and improvements). The major obstacle to most mandated programs continues to be cost. Milpitas will continue to work with representatives from the city and county, housing organizations, public health agencies, children's advocacy groups, tenant and property owner's organizations and private physicians to address this matter. The continuing goals are to identify and inform property-owners of public and private resources available to reduce or abate lead based paint.

Because of the age of the Milpitas housing stock (approximately 60% of the units within Milpitas were built after 1970), Milpitas' housing stock is relatively new and contains very little lead base hazardous material. The City of Milpitas will continue to work with the County of Santa Clara Environmental Health Department, as additional funding becomes available, in the design and

implementation of programs related to the detection, abatement, prevention and education of the incidence of lead based paint in the housing stock.

Presently, Milpitas along with several other CDBG cities in Santa Clara County are working with HUD to establish adequate capacity to comply with the Lead-Based Paint Rule (24 CFR Part 35). This task includes identifying trained, licensed, and certified personnel to conduct lead-based paint inspections, housing rehabilitation projects that will require inspections and funding sources. Milpitas has started to negotiate with local contractors and establish a process to address lead based paint in housing units. Milpitas has allocated \$60,000 of CDBG Housing Rehabilitation Administration to implement its Lead-Based Paint Program. To date, Milpitas has spend over \$3,500 on eight single family rehabilitation homes to conduct environmental testing for lead based paint prior to performing the required single family rehabilitation home repairs and improvements.

Milpitas has also requested from the County of Santa Clara a copy of their "hot zones" map which overlays three different indicators: (1) housing built before 1950, (2) poverty and (3) children under the age of six (based on census tracts) to identify areas where the risk of lead poisoning is the highest. Nearly all of the reported cases of lead poisoning in the county came from the "hot zones".

Reduce the Number of Poverty Level Families

Milpitas will continue to support a variety of other support services used by low-income households to make ends meet. The main goal shall be to prevent very low-income persons, especially, those earning 30% or less of median income from becoming homeless. The long term goal is to provide more affordable housing options and economic opportunities so this group is not forced to pay most of their available income for housing with little left over for other needs (child care, transportation, food, health care, etc.) For Fiscal Year 2003-2004, Milpitas will continue to support agencies such as Second Harvest Food Bank, Milpitas Food Pantry, and Milpitas Nutritional Program for senior citizens.

Economic and Social Opportunities will provide housing services to correct health and safety hazards, enhance accessibility for disabled people and improve energy efficiency to make housing cost more affordable for seniors on fixed-incomes. Also, new agencies such as Santa Clara Family Health Foundation (health care coverage for low-income children) will be considered for funding to address reduction in poverty.

Milpitas also obtains Quarterly Statistical Data of Public Families from the County of Santa Clara to monitor and track the number of Milpitas residents that are involved with CalWORKS, other social services and public assistance demographics to determine were the greatest need for CDBG funds. Several key categories such as CalWORKs and Medi-Cal caseloads have been slightly reduced from the past year for Milpitas residents. A total of 360 CalWORKS cases (or 3% of the total in Santa Clara County) is Milpitas households.

Develop Institutional Structure

Milpitas will continue to work with and support non-profit organizations, which provide programs and services to low and moderate-income households. Milpitas will also continue to work with private industry, in particular financial and development groups, to encourage the development of affordable housing opportunities in Milpitas.

PART III: STRATEGIC PLAN-FY 2003-2004

Milpitas will continue to encourage local housing social service providers to pursue all available public and private funding to achieve the goals identified in the Consolidated Plan. It is expected funding from a combination of federal, state and local resources will be used to pursue a majority of the identified strategies. Funding resources will be coordinated and leveraged whenever possible to maximize their potential. Milpitas plans to use available programs, services, and special initiative resources in a coordinated and integrated manner to achieve its affordable and supportive housing goals, as well as an expansion of support activities and programs related to assisting low income families and individuals.

Summary

The following is a summary of Milpitas priorities and plans to be pursued over the next one year of the Consolidated Plan. It was derived from the overall analysis of needs, market and inventory conditions as described in the Consolidated Plan. These plans take into consideration the following factors revealed in the analysis of Milpitas Housing Affordability, Availability and Adequacy:

- The Milpitas Consolidated Plan and Housing Element has been approved by HUD and State of California, Department of Housing and Community Development (HCD) which establishes comprehensive long-term policies, goals, and objectives to meet Milpitas housing needs.
- The Area Median Income in Santa Clara was \$96,000 (2002).
- Milpitas average household size is 3.47 and average family size is 3.72, both are the highest in Santa Clara County (2002 Census).
- City of Milpitas has 668 affordable below market rate housing units with long-term affordability restriction agreements.
- In 1992, City of Milpitas adopted a Rent Control Ordinance for Mobilehome Parks in which governs 572 units. Seventy percent (70%) of Milpitas mobilehome park residents are senior citizens.
- Median price home in Santa Clara County was \$492,000 in 2002, up 4.5% increase from \$471,000 in 2000.
- Milpitas greatest needs for affordable housing is Renters with income levels between 31%-50% of the area median income, Renters with large families (5 persons or more), Persons with Special Needs (disabled, homeless, seniors, female-headed households HIV/AIDS and drug and alcohol addictions)

- The number of renters and specifically senior citizen low-income households that pays more than 30% of their income for rent. A significant number of senior's pay more than 35% of their income for housing
- ABAG's Projected Regional Fair Share Housing Needs 4,348 units. Milpitas has rezoned approximately 1,0000 acres of land through its Midtown Specific Plan Area to, accommodate approximately 5,000 units.
- Milpitas has 17,122 occupied housing units (11,953 owner-occupied and 5,179 renter-occupied) (2000 Census)
- Milpitas housing vacancy rate was 1.3 % (232 units) as identified in the 2000 Census. The homeownership rate was 0.4% in comparison to 2.15 for rental. (2000 Census)

Milpitas must direct its Federal, State and local resources to housing programs and activities that directly benefit very low and low-income households. In-fill development and accessory units will be encouraged. More attention will be directed to the needs of extremely low-income individuals and households. Milpitas will continue to explore innovative resources to aid in development of affordable housing and support services to benefit low-income households.

Priority Analysis and Strategy Development

This section reviews the fiscal year 2003-2004 Milpitas plans and priorities to be pursued over the next year and how they relate to the Consolidated Plan (July1, 2002-June 30, 2007), in addressing the needs identified in the Housing and Homeless Needs Assessment. Milpitas Consolidated Plan has been sent to HUD in June 2002. In December 2002, the Housing Element was reviewed by State of California, Department of HCD and was found to be in full compliance with state housing laws.

The Consolidated Plan Priority Needs Summary rates the Milpitas priorities. Those activities not anticipated to be a priority would be provided no assistance. The rationale behind the general priorities established for allocating Federal, State and local resources within the City is based upon review of Milpitas needs which shows that extremely low income renters, senior citizens and other special needs groups have the most difficulty finding affordable housing, employment, and other support services.

The Consolidated Plan Priority Needs Summary shows the "high" priority will be given to providing assistance to very low and low-income households and to homeless individuals and families and other persons of special needs, as well as activities aimed at preventing homelessness.

A "Medium" Priority is given to assisting low-income households in a wide variety of housing and support services.

A "Low" Priority is given to those groups currently small in number or least in need of assistance. However, should additional funding become available, the City will implement programs and activities as appropriate.

Strategy 1: Continue to provide funding to non-profit agencies and organizations, which serve the very low and low-income Milpitas residents and the homeless

Milpitas will continue to provide funding to those non-profit agencies and organizations, which provide housing and other support services to very low and low-income households. Agencies and organizations such as Asian-American Recovery Services, Catholic Charities, Emergency Housing Consortium, Indo-American Community Service Center, Milpitas Food Pantry, and Second Harvest Food Bank, which are funded through the City of Milpitas Community Development Block

Grant Program will be encouraged to provide services to low-income households in Milpitas, especially, those households with special needs for affordable housing and services.

Fiscal Year 2003-2004 includes funding for the Emergency Housing Consortium will be constructing-Shelter for Homeless and Runaway Youths. The project consist of relocation and renovation of a historic home for the program service area, 22 spaces for underground parking, 10 emergency beds, a full service day center, classrooms, 12 beds of transitional housing and 20 beds for permanent affordable housing. It is anticipated that this facility will serve 500 youths annually.

Strategy 2: Rehabilitation of substandard units will be encouraged and financial assistance will be provided whenever possible

The Milpitas Housing Rehabilitation Loan Program is funded by CDBG. The program will continue to assist low-income households.

Milpitas is exploring apartment rehabilitation and has identified several multi-family projects, in need of improvements and repairs. Milpitas will explore other types of funding sources (i.e. Home, Section 108, etc.) to finance the apartment rehabilitation program. Milpitas' Code Enforcement Section and Building Division will continue to abate substandard housing conditions in affected units. The Code Enforcement Section will continue to respond to citizen complaints regarding housing code problems and Project Sentinel will continue to provide mediation and negotiate tenant and landlord disagreements.

Strategy 3: Conservation of Existing Affordable Housing Stock

Milpitas will continue to encourage the conservation of the rental housing stock because rental units are the most affordable housing for lower income households. Milpitas will assist local non-profits with regulatory and technical issues as well as to help identify potential funding resources.

The Santa Clara County Housing Authority (SCCHA) administers the Section 8 Program. Milpitas will continue to work with the Housing Authority to maintain the existing Section 8 subsidy levels and to encourage additional subsidies for Milpitas residents whenever possible. As previously mentioned, Milpitas is exploring the development of an apartment rehabilitation program.

A total of 546 Milpitas residents have vouchers and are living in Section 8 units. Another 277 residents are on the waiting lists.

Milpitas will maintain its existing Mobilehome Rent Control Ordinance to ensure the continued affordability to the 572 mobilehome units. Approximately 70% of the tenants at the mobilehome parks are low-income senior citizens. Milpitas will also assist, as feasible, a local non-profit or tenant organization in the buyout or conversion to tenant ownership if such a proposal is presented.

Milpitas Neighborhood Beautification Program has also established program guidelines and award programs for maintaining and improving the general housing stock in individual neighborhoods.

Strategy 4: Participation by the Private Sector in Development of Affordable Housing

Through alternative financing programs in the public and private sectors, whenever possible, Milpitas will encourage developers (non-profit and for-profit) to leverage their funding to the furthest extent possible. Several non-profit and for-profit developers have expressed interest in working with the City to develop a Senior Housing Project.

Milpitas has provided \$500,000 in funding for the Santa Clara County Housing Trust Fund to raise \$20 million (with the goal to leverage this funding to \$200 million) to assist 5,000 families in affordable housing. This allocation would provide approximately 3,000 affordable rental apartments, support 800 first-time homebuyers with down payment assistance, and serve more than 1,000 homeless individuals and families through housing and support services. A large portion of the funding has been provided from several major high-tech corporations in Silicon Valley such as Intel, Applied Materials, and Cisco Systems.

To date, five Milpitas First-time Homebuyers residents have received very low interest rate loans to purchase a home within Milpitas.

Milpitas has also worked with Builders Mortgage Company to provide low interest rate loans for the 28 first-time homebuyers at Parc Metropolitan

Milpitas has also provided financial assistance and other incentives (density bonus ordinance, waiver of development fees, etc.) to private developers to encourage the construction of affordable housing projects.

Housing Bond Advisory Committee

Milpitas participates in the County of Santa Clara Housing Bond Advisory Committee which established a permanent funding pool for affordable housing projects within Santa Clara County.

County of Santa Clara-Office of Affordable Housing

Over the past year, County of Santa Clara has established an Office of Affordable Housing. This agency will be working with the local jurisdictions to address the affordable housing needs countywide. The City of Milpitas will be an active participant in the Office of Affordable Housing.

Strategy 5: Provision of Equal Housing Opportunities

Milpitas will continue to provide financial support to programs that provide fair housing and counseling services to Milpitas residents including "Project Sentinel" and other of similar programs. Milpitas has prepared and continues to implement its Analysis to Impediments to Fair Housing Report, which identifies potential barriers to obtaining fair housing. The Cities within Santa Clara County and the County have prepared a countywide Supportive Housing Initiative Report to assist in addressing several issues including constraints to affordable housing and removing housing barriers.

Strategy 6: Other Processes and Procedures to be reviewed to Prohibit or Negatively Impact Affordable Housing Opportunities

In-Fill Development

Milpitas will continue to review in-fill development sites to determine their appropriateness for multi-family developments. However, the amount of land available for in-fill development has been reduced over the number of years to accommodate various types of development, including affordable housing projects. The Midtown Specific Plan has assisted on developing in-fill development parcels of land that can accommodate future housing developments.

Provision of Sufficient Land Zoned for Multi-Family Units

Over the past several years, Milpitas has identified approximately 300 acres of land that has been rezoned for housing sites. Milpitas is presently updating and revising its General Plan Housing Element as required by State of California Housing Element Law. The Housing Element will identify appropriate housing sites to provide general plan amendments and underline zoning changes to increase the density on parcels of land to accommodate future high density multi-family developments. In December 2002, State of California, Department of Housing and Community Development approved the Milpitas Housing Element. Also, Milpitas Midtown Specific Plan proposes land use alternatives to 1,000 acres of land, which would accommodate a variety of housing types in the range from approximately 5,000 housing units.

Density Bonus Ordinance

Milpitas will continue to implement Density Bonus Ordinance allows a developer to obtain concessions and incentives (financial and reduction of development standards) for developing very

low, low income, and senior citizens housing projects. The units must remain affordable for at least thirty 30 years and are guaranteed through deed restrictions. Milpitas has granted financial concessions in the form of reduction in park, building and plan checking fees. Milpitas has also granted reductions in development standards (required parking, setbacks, park dedication, etc.) to accommodate affordable housing developments.

In Lieu Housing Impact Fee Ordinance

Currently, the City of Milpitas will be considering the adoption of an In-Lieu Housing Impact Fee Ordinance with the goals of providing 20% of each residential developments to be affordable to various lower income levels. A Housing Trust Fund will also be established to allow smaller residential developers the opportunity to provide affordable housing units or pay the in-lieu fee, if it is determined that they are unable to provide the affordable units.

Waiver of Development Fees

The Milpitas City Council will continue to consider requests to waive or subsidize City development fees to assist in reducing the cost to developers that develop affordable housing units. These fees include building and fire permits, plan checking, parkland dedication, water and sewer fees controlled by the City, and cost of entitlement applications.

Homeless Facility Sites

The City will continue review its current Zoning Ordinance to consider the provisions of emergency housing facilities and transitional housing facilities in specific zoning categories (i.e. residential, commercial, industrial).

Procedural Reforms

Milpitas will continue to review its development procedures and recommend appropriate changes to facilitate the construction of affordable housing units. All internal governmental constraints to expedite approval of affordable housing projects will be reviewed and addressed in a timely manner.

Modification to Development Standards

Milpitas will continue to review its development standards and recommend modifications to development standards, which pose an unnecessary impediment to the construction of affordable housing units.

Institutional Structure

Milpitas will continue to implement financing affordable housing and supportive housing strategies through the Building, Planning, and Neighborhood Services Divisions. The development

process has been reviewed to become streamlined to expedite and promote “fast-tracking” of affordable housing projects.

Milpitas will continue to work with other cities and the County of Santa Clara to address the issues of homelessness and other region-wide concerns. Several collaborative efforts involved all of the cities and the County of Santa Clara such as the Second Harvest Food Bank and Catholic Charities. Milpitas has participated (data and funding) in the Countywide Homeless Survey. The majority of housing strategies will be accomplished by supporting non-profit organizations providing programs and services to low and very low income households. Milpitas will also work with private for-profit industry, in particular financial and development groups, to encourage the development and affordable housing opportunities in the City.

Overcoming Gaps

There are a number of gaps in program and service delivery. There is a need to improve coordination of services on a Citywide and Countywide basis and increase funding available to provide adequate services. The CDBG entitlement cities and County of Santa Clara staff continue meeting to discuss data, resources and other ways to coordinate requests for information to both the public and private Countywide agencies. These meetings have been beneficial to help better understand the County and the non-profit social service structure. HUD also continues to meet with this group of cities and the County to clarify issues and assist in our planning process and efforts.

Monitoring of CDBG Subrecipients

Milpitas continues to monitor the activities and programs of its Subrecipients that receive CDBG funding. Monitoring visits are scheduled in advance by staff to meet and address the following issues:

- Meet and discuss with Subrecipients their annual goals and objective.
- Review their financial reports and supplemental documentation to insure that the CDBG funds are being used and allocate appropriately.
- Conduct CDBG Workshops to assist new CDBG Subrecipients on the program regulations, requirements, and other technical assistance.
- Identify areas of improvement to increase the level of communications between the City and its Subrecipients.
- Assist Subrecipients on obtaining additional funds and new resources to carryout programs and services.

It is anticipated that these actions stated above would be useful to further the overall goals and objectives identified throughout the Milpitas 2003-2004 Action Plan and the five-year Consolidated Plan.

Citizens Participation Process

On April 15, 2003, City of Milpitas will hold a public hearing on the adoption of the Milpitas 2003-2004 Action Plan to obtain public comments prior to the final adoption and submittal to HUD. Public notices of the meeting were placed in the Milpitas Post for the required 30-day review period (March 4, to April 4, 2003) prior to the hearing date and letters were send out to over 31 Public Service and Housing Providers to comment on the draft Action Plan. Attached is a list of Public Service and Housing Providers that received letters. No comments were received during the public review period or during the public hearing.

The goals and objectives identified in the Draft and Final Action Plan are in full compliance with the local policies and procedures adopted in the Milpitas Citizen Participation Plan. The following dates and schedule allow maximum citizen participation in the review of the Milpitas 2003-2004 Action Plan.

January 2, 2003 to January 16, 2003

Advertise Request for Community Development Block Grant proposals in the San Jose Mercury and Milpitas Post Newspapers. Notices were also included in the City's Cable TV and Web Site.

January 2, to February 3, 2003

CDBG application period opened for 30 days to receive applications.

February 10, 2003

Advertised for Community Advisory Committee (CAC) meeting to review CDBG application proposals (Meeting Date: March 5, 2003).

March 4, to April 4, 2003

Advertised for 30 days to provide the general public the opportunity to review and comment on the Draft Action Plan. Also, copies of the plan were sent to Service and Housing Providers and other interested parties. Copies were available in the Milpitas Public Library, City Hall Information Desk and Community Development public counter at City Hall.

March 20, 2003

Advertised for City Council review of CDBG Funding Proposals and adoption of Draft Action Plan (City Council Meeting: April 15, 2003)

April 15, 2003

Milpitas City Council holds public hearing to obtain input and comments on the Draft Action Plan and Adopts Final Action Plan.

May 15, 2003

Submit Final Action Plan to HUD

August 11, 2003 to September 5, 2003

Public Comments Period Starts for Consolidated Annual Performance and Evaluation Report (CAPER) for FY 2001-2002.

September 26, 2003

Submit Consolidated Annual Performance and Evaluation Report (CAPERS) to HUD.

Attachments: City of Milpitas Action Plan Planned Activities

Listing of Proposed Projects

Community 2020 Mapping

Certifications

Application for Federal Assistance

Funding Matrix

Public Notice on Action Plan (30-Day Public Review Period)

Public Notice of Adoption of Action Plan

Letter to Service Providers, etc.

List of Service Providers, etc.

City of Milpitas
Action Plan-Community Development Block Grant (CDBG) Activities
Fiscal Year 2003-2004

Community Development Block Grant: Planned Activities (Public Services)

1. **Asian American Recovery Services, Inc. (\$5,000)**-Provides substance abuse, prevention, intervention and treatment services to Asian and Pacific Islander youths and their families residing in Milpitas. Approximately 150 Milpitas residents would benefit from these services (CW).
2. **Catholic Charities of Santa Clara County (\$5,000)**-Provides housing services to single parent families' primary very low and low-income persons at-risk of becoming homeless. Approximately 36 Milpitas residents/24 households would benefit from these services (CW).
3. **Catholic Charities Long Term Care Ombudsman Program (\$5,000)**-Provides 6 long term care facilities through regular visits by training certified community volunteers who respond to complaints of elderly residents. Approximately 64 Milpitas residents would benefit from these services (CW).
4. **City of Milpitas Recreation Services Stay & Play After School Program (\$5,000)**- Provides 50% subsidy for very low and low-income children to attend after schools recreational care program. Approximately 27 children will benefit from these services (CW).
5. **City of Milpitas Recreation Services Camp Stay & Play (\$5,000)**-Provides 50% subsidy to very-low and low-income children to attend summer recreational camp during non school months. Approximately 20 children will benefit from these services (CW).
6. **City of Milpitas Recreation Assistance Program (\$14,000)**-Provides 50% subsidy to very-low and low-income youth and senior recreational programs, services, and activities. Approximately 320 youths and seniors will benefit from these services (CW).
7. **Emergency Housing Consortium (\$5,000)**- Provides shelter and support services to homeless men, women and families with children to help break the cycle of homelessness. This project provided 4,368 Person Shelter Days (PSD) to 53 unduplicated Milpitas residents (CW).

(CW) Citywide Activities and Programs

8. **Filipino American Opportunities Development Council, Inc. (\$5,000)**-Provides serves to very low-income Filipino and Indo American seniors and Filipino WWII veterans with case management, translation, counseling, transportation, and other educational programs to ensure that they received entitlement benefits and services. Approximately 40 Milpitas seniors would benefit from these services (MC).
9. **Filipino Youth Coalition (\$5,000)**-Provides prevention and intervention services to Milpitas Russell Middle School and Milpitas High School. Serves will include one-on-one peer counseling, monitoring of grades, and attendance, leadership and team-building, life resiliency skills, character building and violence prevention. Approximately 200 Milpitas youths will benefit from these services. (CW)
10. **India Community Center (\$5,000)**-Provides socialization, health awareness education, citizenship training, language classes, creative writing, basic computer skills, job training and referral for seniors living in Milpitas. Approximately 45 Milpitas senior residents and 5 youth/teens would benefit from these services (MC).
11. **Live Oak Adult Day Services (\$5,000)**- Provides specialized adult day care for frail and dependent at-risk seniors, respite for family caregivers, and nutritious meals (breakfast and hot lunch) and snacks. Approximately 16 Milpitas residents would benefit from these services (CW).
12. **Milpitas Food Pantry (\$15,578)**-Provides monthly supplemental supplies of food to very low and low-income families. Approximately 2,050 Milpitas residents would benefit from these services (MW)..
13. **Next Door Solutions (\$5,222)**-Provides shelter for up to 30 days for battered women and their children who are in immediate danger and have no where else to turn. Approximately 160 Milpitas residents would benefit from these services (CW).
14. **The O Foundation (\$5,000)**-Provides substance abuse, prevention and intervention services for low-income youths. Social and physical recreational activities such as Martial Arts, American Boxing and other youth activities. Approximately 40 youths from Milpitas would benefit from these services.
15. **Project Sentinel (\$15,000)**-Provides fair housing services and investigation of housing discrimination complaints. Also, tenant-landlord counseling services will be provided. These services will be available to all Milpitas residents. (Note: \$6,329 of the total \$15,000 will be funded from the 20% General Administration) (CW/MC).
16. **Santa Clara Family Health Foundation (\$5,278)**-Provides medical, dental, vision, and mental health coverage for very low and low children would reside in Milpitas. Approximately 25 children in Milpitas who are ineligible for Medi-Cal and Healthy Families would benefit from these services (CW).

17. **Second Harvest Food Bank of Santa Clara County (\$5,583)**-Provides operation brown bag, weekly groceries to very low-income seniors 60+ years old. Approximately 340 households in Milpitas will benefit from these services (CW).
18. **Senior Adults Legal Assistance (\$5,000)**-Provides free legal services to Milpitas elderly citizens. Approximately 40 Milpitas residents will benefit from these services (CW).
19. **Support Network of Battered Women (\$5,917)**-Provides 24 hour comprehensive services for battered women and their children. Approximately 24 Milpitas residents would benefit from these services (CW)
20. **Sunnyhills Neighborhood Association (\$5,000)**-Volunteer teens helping younger youths and teens providing positive role models to avert gang involvement, falling behind in school and other anti-social behavior Increase test scores and increased civic involvement of Milpitas youths. Approximately 100 very low and low-income Milpitas youth will benefit from these services.

The Milpitas City Council at their meeting on April 15, 2003 will determine the final CDBG grant allocations.

(CW) Citywide Activities and Programs

(MC) Minority Concentration Activities and Programs

City of Milpitas
Action Plan-Community Development Block Grant (CDBG) Activities
Fiscal Year 2003-2004

Community Development Block Grant Planned Activities (Non-Public Services)

1. **Economic and Social Opportunities, Inc. (\$65,222)**-Provides housing improvements designed to preserve existing affordable housing stock, help improve health and safety conditions for physical limited persons. Approximately 48 Milpitas households would benefit from these services (CW).
2. **City of Milpitas Housing Rehabilitation Program (\$80,555)**-Provides housing rehabilitation loans to very low and low-income Milpitas homeowners. Approximately 6-8 Milpitas homeowners would benefit from this program. Because of program-income, \$40,000 of the \$100,000 for this fiscal year will be used for Program Administration (MC).
3. **City of Milpitas Senior Modulares and Site Improvements (\$431,815)**-Provides modulares and site improvements to the Milpitas interim Senior Center to allow continuation of programs, services and activities for seniors, while the permanent structure is being renovated. Site improvements include purchase of modulares and installation, seismic restraint, ramps, stairs, decks, awnings, interior improvements and site landscaping). This project will allow services to be provided to Milpitas senior populations with limited interruptions (CW).
4. **City of Milpitas Park Renovation and Improvements (Selwyn Park Only \$72,222)**-Installation of new playground equipment, including sub-drainage work, reduced basketball court, landscaping/irrigation, drinking fountain including proper discharge security lighting, picnic tables, grills and benches. Approximately 2,000 residents in the Selwyn Park Area would be benefited from this project (MW).
5. **Emergency Housing Consortium (\$25,000)**-Provide funding for Phase I of the Shelter for Homeless and Runaway Youths. The project consists of relocation and renovation of a historic home for program service area, 22 spaces for parking. Phase II-10 emergency beds, full service day center, classrooms, 12 beds of transitional housing, and 20 beds of permanent affordable housing. Approximately 8 Milpitas youths would benefit from this project (CW).

The Milpitas City Council at their meeting on April 15, 2003 will determine the final CDBG grant allocations.

(CW) Citywide Activities and Programs

(MC) Minority Concentration Activities and Programs

City of Milpitas
Action Plan-Community Development Block Grant (CDBG) Activities
Fiscal Year 2003-2004

Program Administration Funds

1. **General CDBG Program Administration (\$138,871)**-This funding will be used to administer and monitor the General CDBG Program by the City of Milpitas staff.
Note: A total of \$6,329 from the \$145,200 has been allocated from CDBG Program Administration for Project Sentinel Fair Housing Services
2. **Housing Rehabilitation Program Administration (\$40,000)**-This funding will be used to implement and monitor the City's Housing Rehabilitation Program by the City of Milpitas staff.

The Milpitas City Council at their meeting on April 15, 2003 will determine the final CDBG grant allocations.

Footnotes:

Additional program income of **\$147,915.57** from paid-off loans from the Single Family Rehabilitation Program, **\$50,000** program income (FY 2003-04) and **\$16,349** of the prior year program income has been reprogrammed. Also, **\$5,000** from the Milpitas Fire Department Residential Security Bars Program from the previous fiscal years has been reprogrammed. A total of **\$219,264.57** of additional funding is included in these projects. **Therefore, a grand total of \$945,264.27 (\$726,000-CDBG 2003-04 allocation and \$219,264.57) has been allocated for CDBG spending for this fiscal year 2003-2004.**

**U.S. Department of Housing & Urban Development
CPD Consolidated Plan
Listing of Proposed Projects**

Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0002	Asian American Recovery Center	05F Substance Abuse Services	CDBG	\$ 5,000
			ESG	\$ 0
01	Youth Programs	570.201(e)	HOME	\$ 0
			HOPWA	\$ 0
		150 Youth	ASSISTED HOUSING	\$ 0
	Provides substance abuse, intervention, and treatment services to Asian and Pacific Islander youths and their families. Services includes outreach, engagement, intake and assessment, individual and group counseling, social/recreational activities.		PHA	\$ 0
			TOTAL	\$ 5,000
			Total Prior Funding	\$ 0

Help the Homeless? No Start Date: 07/01/03
 Help those with HIV or AIDS? No Completion Date: 06/30/04

Eligibility: 570.208(a)(2) - Low / Mod Limited Clientele
 Subrecipient: Subrecipient Public 570.500(c)
 Location(s): Addresses

1370 Tully Road, Suite #501, San Jose, CA 95122

**U.S. Department of Housing & Urban Development
CPD Consolidated Plan
Listing of Proposed Projects**

Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0003	CDBG General Program Administration	21A General Program Administration	CDBG	\$ 138,871
			ESG	\$ 0
02	Planning and Administration	570.206	HOME	\$ 0
			HOPWA	\$ 0
		62000 People (General)	ASSISTED HOUSING	\$ 0
	Administering and monitoring of the CDBG Program (Note: \$6,329 of the CDBG General Program Administration funds have been allocated for Fair Housing Activities for Project Sentinel. (Total funding amount:\$145,200).		PHA	\$ 0
			TOTAL	\$ 138,871
			Total Prior Funding	\$ 0

Help the Homeless? No Start Date: 07/01/03
 Help those with HIV or AIDS? No Completion Date: 06/30/04

Eligibility: 570.208(a)(2) - Low / Mod Limited Clientele
 Subrecipient: Local Government
 Location(s): Addresses

455 E. Calaveras Blvd., Milpitas, CA 95035

**U.S. Department of Housing & Urban Development
CPD Consolidated Plan
Listing of Proposed Projects**

Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0012	Catholic Charities Long Term Care Ombudsman Program	05A Senior Services	CDBG	\$ 5,000
			ESG	\$ 0
03	Public Services	570.201(e)	HOME	\$ 0
			HOPWA	\$ 0
		64 Elderly	ASSISTED HOUSING	\$ 0
	Provide advocacy, complaint investigation, including elder abuse and neglect, and problem resolution services for primarily elderly residents in Milpitas' Nursing Facility and Assisted Living/Residential Care Facilities.		PHA	\$ 0
			TOTAL	\$ 5,000
			Total Prior Funding	\$ 0

Help the Homeless? No Start Date: 07/01/03
 Help those with HIV or AIDS? No Completion Date: 06/30/04

Eligibility: 570.208(a)(2) - Low / Mod Limited Clientele
 Subrecipient: Subrecipient Public 570.500(c)
 Location(s): Addresses

2625 Zanker Road, San Jose, CA 95134

**U.S. Department of Housing & Urban Development
CPD Consolidated Plan
Listing of Proposed Projects**

Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0004	Catholic Charities of Santa Clara County	05 Public Services (General)	CDBG	\$ 5,000
			ESG	\$ 0
04	Public Services	570.201(e)	HOME	\$ 0
			HOPWA	\$ 0
		36 People (General)	ASSISTED HOUSING	\$ 0
	Shared Housing Services to single parent families primarily very low and low-income. Services includes case mangement, mediation, rental assistance, and a matched savings program.		PHA	\$ 0
			TOTAL	\$ 5,000
			Total Prior Funding	\$ 0

Help the Homeless? Yes Start Date: 07/01/02
 Help those with HIV or AIDS? No Completion Date: 06/30/04

Eligibility: 570.208(a)(2) - Low / Mod Limited Clientele
 Subrecipient: Subrecipient Public 570.500(c)
 Location(s): Addresses

2625 Zanker Road, San Jose, CA 95134

**U.S. Department of Housing & Urban Development
CPD Consolidated Plan
Listing of Proposed Projects**

Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0035	City of Milpitas Recreation Services-Camp Stay & Play	05D Youth Services	CDBG	\$ 5,000
			ESG	\$ 0
05	Youth Programs	570.201(e)	HOME	\$ 0
			HOPWA	\$ 0
		27 Youth	ASSISTED HOUSING	\$ 0
	Provides 50% subsidy for very low and low-income children to attend summer recreational camp during the non school months.		PHA	\$ 0
			TOTAL	\$ 5,000
			Total Prior Funding	\$ 0

Help the Homeless? No Start Date: 07/01/02
 Help those with HIV or AIDS? No Completion Date: 06/30/04

Eligibility: 570.208(a)(2) - Low / Mod Limited Clientele
 Subrecipient: Local Government
 Location(s): Addresses

1325 E. Calaveras Blvd., Milpitas, CA 95035

**U.S. Department of Housing & Urban Development
CPD Consolidated Plan
Listing of Proposed Projects**

Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0034	City of Milpitas Recreation Services-Stay -Play After School.	05D Youth Services	CDBG	\$ 5,000
			ESG	\$ 0
06	Youth Programs	570.201(e)	HOME	\$ 0
			HOPWA	\$ 0
		20 Youth	ASSISTED HOUSING	\$ 0
			PHA	\$ 0
	Provides 50% subsidy to very low and low-income children to attend after school recreational care program.		TOTAL	\$ 5,000
			Total Prior Funding	\$ 0

Help the Homeless? No Start Date: 07/01/03
 Help those with HIV or AIDS? No Completion Date: 06/30/04

Eligibility: 570.208(a)(2) - Low / Mod Limited Clientele
 Subrecipient: Local Government
 Location(s): Addresses

1325 E. Calaveras Blvd., Milpitas, CA 95035

**U.S. Department of Housing & Urban Development
CPD Consolidated Plan
Listing of Proposed Projects**

Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0040	City of Milpitas- Recreation Assistnace Program	05D Youth Services	CDBG	\$ 14,000
			ESG	\$ 0
07	Youth Programs	570.201(e)	HOME	\$ 0
			HOPWA	\$ 0
		320 Youth	ASSISTED HOUSING	\$ 0
	Provide 50% subsidy to very low, low-income youth/teens and seniors ro participate in recreational services, programs,and activities.		PHA	\$ 0
			TOTAL	\$ 14,000
			Total Prior Funding	\$ 0

Help the Homeless? No Start Date: 07/01/03
 Help those with HIV or AIDS? No Completion Date: 06/30/04

Eligibility: 570.208(a)(2) - Low / Mod Limited Clientele
 Subrecipient: Subrecipient Public 570.500(c)
 Location(s): Addresses

1325 E. Calaveras Blvd., Milpitas, CA 95035

**U.S. Department of Housing & Urban Development
CPD Consolidated Plan
Listing of Proposed Projects**

Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0043	City of Milpitas- Senior Center Modulars and Site Improvemen	03A Senior Centers	CDBG	\$ 433,815
08	Public Facilities	570.201(c) 570 Elderly	ESG	\$ 0
			HOME	\$ 0
			HOPWA	\$ 0
			ASSISTED HOUSING	\$ 0
			PHA	\$ 0
	Provide modulars and site improvements to interim Senior Center to allow continuation of programs, services, and activities for senior while the permanent Senior Center is being renovated. Site improvements includes purchase of modulars and installation, seismic restraint, ramps, stairs, decks, awnings, interior improvements, and site landscaping.		TOTAL	\$ 433,815
			Total Prior Funding	\$ 0

Help the Homeless? No Start Date: 07/01/03
 Help those with HIV or AIDS? No Completion Date: 06/30/04

Eligibility: 570.208(a)(2) - Low / Mod Limited Clientele
 Subrecipient: Local Government
 Location(s): Addresses

540 S. Abel Street, Milpitas, CA 95035

**U.S. Department of Housing & Urban Development
CPD Consolidated Plan
Listing of Proposed Projects**

Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0039	City of Milpitas-Park Improvements and Renovations (Selwyn)	03F Parks, Recreational Facilities	CDBG	\$ 72,222
			ESG	\$ 0
09		570.201(c)	HOME	\$ 0
	Public Facilities		HOPWA	\$ 0
		2000 Households (General)	ASSISTED HOUSING	\$ 0
			PHA	\$ 0
	Installation playground equipment, including sub- drainage work, reduced basketball court, landscaping/irrigation, drinking fountain including proper discharge, security lighting, picnic tables, grills, and benches.		TOTAL	\$ 72,222
			Total Prior Funding	\$ 0

Help the Homeless? No Start Date: 07/01/03
 Help those with HIV or AIDS? No Completion Date: 06/30/04

Eligibility: 570.208(a)(1) - Low / Mod Area
 Subrecipient: Local Government
 Location(s): Addresses

455 E. Calaveras Blvd., Milpitas, CA 95035

**U.S. Department of Housing & Urban Development
CPD Consolidated Plan
Listing of Proposed Projects**

Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources
0033	Economic and Social Opportunities (ES0)	14F Energy Efficiency Improvements	CDBG \$ 65,222 ESG \$ 0
010	Housing	570.202	HOME \$ 0 HOPWA \$ 0
	Expansion of existing program of housing and energy services including minor home repairs, home access program and energy conservation to make housing cost more affordable.	48 Households (General)	ASSISTED HOUSING \$ 0 PHA \$ 0 TOTAL \$ 65,222
			Total Prior Funding \$ 0

Help the Homeless? No Start Date: 07/01/03
 Help those with HIV or AIDS? No Completion Date: 06/30/04

Eligibility: 570.208(a)(2) - Low / Mod Limited Clientele
 Subrecipient: Subrecipient Public 570.500(c)
 Location(s): Addresses

1445 Oakland Road, San Jose, CA 95112

**U.S. Department of Housing & Urban Development
CPD Consolidated Plan
Listing of Proposed Projects**

Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0007	Emergency Housing Consortium	05 Public Services (General)	CDBG	\$ 5,000
			ESG	\$ 0
011	Housing	570.201(e)	HOME	\$ 0
			HOPWA	\$ 0
		53 Persons who are Homeless	ASSISTED HOUSING	\$ 0
			PHA	\$ 0
			TOTAL	\$ 5,000
			Total Prior Funding	\$ 0

Help the Homeless? Yes Start Date: 07/01/03
 Help those with HIV or AIDS? No Completion Date: 06/30/04

Eligibility: 570.208(a)(2) - Low / Mod Limited Clientele
 Subrecipient: Subrecipient Public 570.500(c)
 Location(s): Addresses

2011 Little Orchard Street, San Jose, CA 95125

**U.S. Department of Housing & Urban Development
CPD Consolidated Plan
Listing of Proposed Projects**

Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0044	Emergency Housing Consortium	03C Homeless Facilities (not operating costs)	CDBG	\$ 25,000
			ESG	\$ 0
012	Public Facilities	570.201(c)	HOME	\$ 0
			HOPWA	\$ 0
			ASSISTED HOUSING	\$ 0
	Provide funding for Phase I of the Shelter for Homeless and Runaway Youths. The project consists of relocation and renovation of a historic home for program service area, 22 parking spaces. Phase II-10 emergency beds, full service day center, classrooms, 12 beds of transitional housing, and 20 beds of permanent affordable housing.	8 Persons who are Homeless	PHA	\$ 0
			TOTAL	\$ 25,000
			Total Prior Funding	\$ 0

Help the Homeless? Yes Start Date: 07/01/03
 Help those with HIV or AIDS? No Completion Date: 06/30/04

Eligibility: 570.208(a)(2) - Low / Mod Limited Clientele
 Subrecipient: Subrecipient Public 570.500(c)
 Location(s): Addresses

2011 Little Orchard Street, San Jose, C 95125

**U.S. Department of Housing & Urban Development
CPD Consolidated Plan
Listing of Proposed Projects**

Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0025	Filipino American Opportunities Development Council, Inc.	05A Senior Services	CDBG	\$ 5,000
013	Senior Programs	570.201(e) 40 Elderly	ESG	\$ 0
			HOME	\$ 0
			HOPWA	\$ 0
			ASSISTED HOUSING	\$ 0
			PHA	\$ 0
			TOTAL	\$ 5,000
	Provides case mangement, translation, counseling, transportation, and other educational programs to very low-income Filipino and Indo American seniors.		Total Prior Funding	\$ 0

Help the Homeless? No Start Date: 07/01/03
 Help those with HIV or AIDS? No Completion Date: 06/30/04

Eligibility: 570.208(a)(2) - Low / Mod Limited Clientele
 Subrecipient: Subrecipient Public 570.500(c)
 Location(s): Addresses

136 West Alma Drive, San Jose, CA 95110

**U.S. Department of Housing & Urban Development
CPD Consolidated Plan
Listing of Proposed Projects**

Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0041	Filipino Youth Coalition	05D Youth Services	CDBG	\$ 5,000
			ESG	\$ 0
014	Youth Programs	570.201(e)	HOME	\$ 0
			HOPWA	\$ 0
		200 Youth	ASSISTED HOUSING	\$ 0
	Prevention and interventionservices to Milpitas Russell Middle School and Milpitas High School. Services will include one-on-one peer counseling, monitoring of grades and attendance, leadership and team-building, life resiliency skills, character building and violence prevention.		PHA	\$ 0
			TOTAL	\$ 5,000
			Total Prior Funding	\$ 0

Help the Homeless? No Start Date: 07/01/03
Help those with HIV or AIDS? No Completion Date: 06/30/04

Eligibility: 570.208(a)(2) - Low / Mod Limited Clientele
Subrecipient: Subrecipient Public 570.500(c)
Location(s): Addresses

525 Los Coches Street, Milpitas, CA 95035

**U.S. Department of Housing & Urban Development
CPD Consolidated Plan
Listing of Proposed Projects**

Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0011	India Community Center	05A Senior Services	CDBG	\$ 5,000
			ESG	\$ 0
015	Senior Programs	570.201(e)	HOME	\$ 0
			HOPWA	\$ 0
		45 Elderly	ASSISTED HOUSING	\$ 0
	Provides programs for seniors in socialization, health awareness education, counseling, language classes, writing, basic computer skills, job training and referral and arts and crafts.		PHA	\$ 0
			TOTAL	\$ 5,000
			Total Prior Funding	\$ 0

Help the Homeless? No Start Date: 07/01/03
 Help those with HIV or AIDS? No Completion Date: 06/30/04

Eligibility: 570.208(a)(2) - Low / Mod Limited Clientele
 Subrecipient: Subrecipient Public 570.500(c)
 Location(s): Addresses

3065 Democracy Way, San Jose, CA 95054

**U.S. Department of Housing & Urban Development
CPD Consolidated Plan
Listing of Proposed Projects**

Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0024	Live Oak Adult Day Services	05A Senior Services	CDBG	\$ 5,000
			ESG	\$ 0
016	Senior Programs	570.201(e)	HOME	\$ 0
			HOPWA	\$ 0
		16 Elderly	ASSISTED HOUSING	\$ 0
	Specialized adult day care for frail and dependent at-risk seniors, which enriches the quality of life of disabled seniors by providing recreation, opportunities for socialization and peer companionship, and nutritious meals, and by preventing or delaying as long as possible their institutionization.		PHA	\$ 0
			TOTAL	\$ 5,000
			Total Prior Funding	\$ 0

Help the Homeless? No Start Date: 07/01/03
 Help those with HIV or AIDS? No Completion Date: 06/30/04

Eligibility: 570.208(a)(2) - Low / Mod Limited Clientele
 Subrecipient: Subrecipient Public 570.500(c)
 Location(s): Addresses

1147 Minnesota Avenue, San Jose, CA 95125

**U.S. Department of Housing & Urban Development
CPD Consolidated Plan
Listing of Proposed Projects**

Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0013	Milpitas Food Pantry	05 Public Services (General)	CDBG	\$ 15,578
			ESG	\$ 0
017	Public Services	570.201(e)	HOME	\$ 0
			HOPWA	\$ 0
		2050 People (General)	ASSISTED HOUSING	\$ 0
	Provide monthly supplemental food supplies to very low and low-income individuals and families.		PHA	\$ 0
			TOTAL	\$ 15,578
			Total Prior Funding	\$ 0

Help the Homeless? No Start Date: 07/01/03
 Help those with HIV or AIDS? No Completion Date: 06/30/04

Eligibility: 570.208(a)(2) - Low / Mod Limited Clientele
 Subrecipient: Subrecipient Public 570.500(c)
 Location(s): Addresses

196 S. Main Street, Milpitas, CA 95035

**U.S. Department of Housing & Urban Development
CPD Consolidated Plan
Listing of Proposed Projects**

Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0014	Milpitas Housing Rehabilitation Program	14A Rehab; Single-Unit Residential	CDBG	\$ 40,555
			ESG	\$ 0
018	Housing	570.202	HOME	\$ 0
			HOPWA	\$ 0
		6 Housing Units	ASSISTED HOUSING	\$ 0
	<i>Housing Rehabilitation assistance for very low and low-income homeowners for home improvements and repairs. (Note: Because of program income, total of \$40,000 of the total amount of \$80,555 will be used for Housing Rehab Program Administration.</i>		PHA	\$ 0
			TOTAL	\$ 40,555
			Total Prior Funding	\$ 0

Help the Homeless? No Start Date: 07/01/03
 Help those with HIV or AIDS? No Completion Date: 06/30/04

Eligibility: 570.208(a)(3) - Low / Mod Housing
 Subrecipient: Subrecipient Public 570.500(c)
 Location(s): Addresses

455 E. Calaveras Blvd., Milpitas, CA 95035, CA 95035

**U.S. Department of Housing & Urban Development
CPD Consolidated Plan
Listing of Proposed Projects**

Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0010	Milpitas Housing Rehabilitation Program Administration	14H Rehabilitation Administration	CDBG	\$ 40,000
019	Planning and Administration Adminstrating and monitoring of the Housing Rehabilitation Program. Because of program income total of \$40,000 from \$80,555 will be used for Housing Rehab Program Administration.	570.202	ESG	\$ 0
			HOME	\$ 0
			HOPWA	\$ 0
		6 Households (General)	ASSISTED HOUSING	\$ 0
			PHA	\$ 0
			TOTAL	\$ 40,000
			Total Prior Funding	\$ 0

Help the Homeless? No Start Date: 07/01/03
 Help those with HIV or AIDS? No Completion Date: 06/30/04

Eligibility: 570.208(a)(3) - Low / Mod Housing
 Subrecipient: Local Government
 Location(s): Addresses

455 E. Calaveras Blvd., Milpitas, CA 95035

**U.S. Department of Housing & Urban Development
CPD Consolidated Plan
Listing of Proposed Projects**

Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0037	Next Door Solutions	05G Battered and Abused Spouses	CDBG	\$ 5,222
			ESG	\$ 0
020	Special Needs/Non-Homeless	570.201(e)	HOME	\$ 0
			HOPWA	\$ 0
		160 Persons with Special Needs	ASSISTED HOUSING	\$ 0
	Provides shelter for up to 30 days for battered women and their children who are in immediate danger and have no where else to turn.		PHA	\$ 0
			TOTAL	\$ 5,222
			Total Prior Funding	\$ 0

Help the Homeless? No Start Date: 07/01/03
 Help those with HIV or AIDS? No Completion Date: 06/30/04

Eligibility: 570.208(a)(2) - Low / Mod Limited Clientele
 Subrecipient: Subrecipient Public 570.500(c)
 Location(s): Addresses

1181 North Fourth Street, Suite A, San Jose, CA 95112

U.S. Department of Housing & Urban Development
CPD Consolidated Plan
Listing of Proposed Projects

Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0027	Project Sentinel (Public Services Allocation)	05 Public Services (General)	CDBG	\$ 8,671
			ESG	\$ 0
022	Housing	570.201(e)	HOME	\$ 0
			HOPWA	\$ 0
		60000 People (General)	ASSISTED HOUSING	\$ 0
	Provide fair housing services for the investigation of housing discrimination complaints. Tenant-landlord counseling and dispute resolution. Both services provide outreach and education to the community. (Note: \$ 8,671 of \$15,000 will be funded from Public Services Allocation).		PHA	\$ 0
			TOTAL	\$ 8,671
			Total Prior Funding	\$ 0

Help the Homeless? No Start Date: 07/01/03
 Help those with HIV or AIDS? No Completion Date: 06/30/04

Eligibility: 570.208(a)(2) - Low / Mod Limited Clientele
 Subrecipient: Subrecipient Public 570.500(c)
 Location(s): Addresses

430 Sherman Avenue, Palo Alto, CA 94306

**U.S. Department of Housing & Urban Development
CPD Consolidated Plan
Listing of Proposed Projects**

Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0016	Project Sentinel (CDBG General Administration)	05J Fair Housing Activities (if CDBG, then subject to 15% cap)	CDBG	\$ 6,329
021	Housing		ESG	\$ 0
		570.201(e)	HOME	\$ 0
			HOPWA	\$ 0
			ASSISTED HOUSING	\$ 0
	Provide fair housing services for the investigation of housing discrimination complaints. Tenant-landlord counseling and dispute resolution. Both services provide outreach and education to the community. (Note: \$6,329 of \$15,000 will be funded from CDBG General Program Administration).	62000 People (General)	PHA	\$ 0
			TOTAL	\$ 6,329
			Total Prior Funding	\$ 0

Help the Homeless? No Start Date: 07/01/03
 Help those with HIV or AIDS? No Completion Date: 06/30/04

Eligibility: 570.208(a)(2) - Low / Mod Limited Clientele
 Subrecipient: Subrecipient Public 570.500(c)
 Location(s): Addresses

430 Sherman Avenue, Suite #308, Palo Alto, CA 94306

U.S. Department of Housing & Urban Development
CPD Consolidated Plan
Listing of Proposed Projects

Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0042	Santa Clara Family Health Foundation	05L Child Care Services	CDBG	\$ 5,278
			ESG	\$ 0
023	Special Needs/Non-Homeless	570.201(e)	HOME	\$ 0
			HOPWA	\$ 0
		25 Youth	ASSISTED HOUSING	\$ 0
	Provides medical, dental, vision, and mental health coverage for very low, low-income children who reside in Milpitas.		PHA	\$ 0
			TOTAL	\$ 5,278
			Total Prior Funding	\$ 0

Help the Homeless? No Start Date: 07/01/03
 Help those with HIV or AIDS? No Completion Date: 06/30/04

Eligibility: 570.208(a)(2) - Low / Mod Limited Clientele
 Subrecipient: Subrecipient Public 570.500(c)
 Location(s): Addresses

210 E. Hacienda Avenue, Suite #200, Campbell, CA 95008

**U.S. Department of Housing & Urban Development
CPD Consolidated Plan
Listing of Proposed Projects**

Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0017	Second Harvest Food Bank-Operation Brown Bag	05A Senior Services	CDBG	\$ 5,583
			ESG	\$ 0
024	Senior Programs	570.201(e)	HOME	\$ 0
			HOPWA	\$ 0
		340 Elderly	ASSISTED HOUSING	\$ 0
	Provide weekly groceries to low income seniors 60 years of age and older and disabled individuals (Operation Brown Bag).		PHA	\$ 0
			TOTAL	\$ 5,583
			Total Prior Funding	\$ 0

Help the Homeless? No Start Date: 07/01/03
 Help those with HIV or AIDS? No Completion Date: 06/30/04

Eligibility: 570.208(a)(2) - Low / Mod Limited Clientele
 Subrecipient: Subrecipient Public 570.500(c)
 Location(s): Addresses

750 Curtner Avenue, San Jose, CA 95125

**U.S. Department of Housing & Urban Development
CPD Consolidated Plan
Listing of Proposed Projects**

Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0018	Senior Adult Legal Assistance (SALA)	05A Senior Services	CDBG	\$ 5,000
025	Senior Programs	570.201(e) 40 Elderly	ESG	\$ 0
			HOME	\$ 0
			HOPWA	\$ 0
			ASSISTED HOUSING	\$ 0
			PHA	\$ 0
			TOTAL	\$ 5,000
	Provide free legal services to Milpitas seniors primarily by maintaining currentlevel of appointments at the Milpitas Senior Center.			Total Prior Funding

Help the Homeless? No Start Date: 07/01/03
 Help those with HIV or AIDS? No Completion Date: 06/30/04

Eligibility: 570.208(a)(2) - Low / Mod Limited Clientele
 Subrecipient: Subrecipient Public 570.500(c)
 Location(s): Addresses

160 E. Virginia Street, Suite #260, San Jose, CA 95112

U.S. Department of Housing & Urban Development
CPD Consolidated Plan
Listing of Proposed Projects

Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0045	Sunnyhills Neighborhood Association	05D Youth Services	CDBG	\$ 5,000
			ESG	\$ 0
26	Youth Programs	570.201(e)	HOME	\$ 0
			HOPWA	\$ 0
		100 Youth	ASSISTED HOUSING	\$ 0
	Volunteer teens helping very low and low-income younger youths and teens providing positive role models to avert gang involvement, falling behind in school and other anti-social behavior. Increase in civic involvement of Milpitas youths at all age levels.		PHA	\$ 0
			TOTAL	\$ 5,000
			Total Prior Funding	\$ 0

Help the Homeless? No Start Date: 07/01/03
 Help those with HIV or AIDS? No Completion Date: 06/30/04

Eligibility: 570.208(a)(2) - Low / Mod Limited Clientele
 Subrecipient: Subrecipient Public 570.500(c)
 Location(s): Addresses

Sunnyhills Neighborhood Association, P.O. bOX #361474/Milpitas, CA 95035

**U.S. Department of Housing & Urban Development
CPD Consolidated Plan
Listing of Proposed Projects**

Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0020	Support Network for Battered Women	05G Battered and Abused Spouses	CDBG	\$ 5,917
027	Public Services Support services for battered women and their children including 24-hour tollfree crisis line emergency shelter, counseling, legal advocacy, and community education.	570.201(e)	ESG	\$ 0
			HOME	\$ 0
			HOPWA	\$ 0
		24 Households (General)	ASSISTED HOUSING	\$ 0
			PHA	\$ 0
			TOTAL	\$ 5,917
			Total Prior Funding	\$ 0

Help the Homeless? No Start Date: 07/01/03
 Help those with HIV or AIDS? No Completion Date: 06/30/04

Eligibility: 570.208(a)(2) - Low / Mod Limited Clientele
 Subrecipient: Subrecipient Public 570.500(c)
 Location(s): Addresses

444 Castro Street, Suite #305, Mountain View, CA 94401



CITY OF MILPITAS

Mailing Address: 455 EAST CALAVERAS BOULEVARD, MILPITAS, CALIFORNIA 95035-5479 • www.ci.milpitas.ca.gov
Temporary Location: 1210 Great Mall Drive

February 28, 2003

Re: City of Milpitas Draft Action Plan for FY 2003-04-(30 Day Review Period)

Dear Service Provider:

Enclosed for your review and comments is a copy of the City of Milpitas Draft Action Plan which describes the eligible programs, projects and activities to be undertaken with Community Development Block Grant (CDBG) funds within the next fiscal year 2003-2004. As required by the Department of Housing and Urban Development (HUD), the Action Plan is subject to a 30-day review period. The review period for the City of Milpitas Draft Action Plan will be from **March 4 to April 4, 2003**. It is anticipated that the City of Milpitas will received approximately \$726,000 in CDBG funds in FY 2003-2004.

Upon completion of the review period, the Draft Action will be revised to incorporate any significant input and comments received from the public and will be forwarded to the Milpitas City Council for adoption. The Draft Action Plan also includes the requests for CDBG funding from the Service Providers for FY 2003-04. The final determination of CDBG funds to be allocated to Service Providers will be determined at the City Council meeting on **April 15, 2003**. You will be notified of the future meeting dates for the CDBG funding priorities.

If you have any questions, input or comments regarding the Draft Action Plan, please do not hesitate to contact me at (408) 586-3071. Written or e-mail comments can be sent to:

Felix Reliford, Principal Housing Planner
City of Milpitas-City Hall
455 E. Calaveras Blvd.
Milpitas, CA 95035
E-mail: freliford@ci.milpitas.ca.gov

Sincerely,

Felix J. Reliford
Principal Housing Planner



CITY OF MILPITAS DRAFT ACTION PLAN

The City of Milpitas is presently soliciting public review and comments on its Draft Action Plan. The City of Milpitas one-year Action Plan describes the eligible programs, projects and activities to be undertaken with Community Development Block Grant (CDBG) funds expected to be made available during the program year (Fiscal Year 2003-04) and their relationship to the priority housing, homeless, and community development needs. The Action Plan is an addition to the Consolidated Plan as the City's application for federal funds under the Department of Housing and Urban Development (HUD) formula grant program. It is anticipated that the City of Milpitas will received approximately \$726,000 in CDBG funds in FY 2003-2004.

The public review and comments period for the Draft Action Plan will be:

MARCH 4 to APRIL 4, 2003

Copies of the Draft Action Plan for public review and comments will be available at the City of Milpitas City Hall at the Community Development Public Counter at 455 E. Calaveras Blvd., Milpitas, CA 95035 and Milpitas Public Library at 40 N. Milpitas Blvd.

If you have any questions, input or comments regarding the Draft Action Plan, please do not hesitate to contact me at (408) 586-3071. Written or E-mail comments can be sent to:

Felix Reliford, Principal Housing Planner
City of Milpitas-City Hall
455 E. Calaveras Blvd., Milpitas, CA 95035
E-mail: freliford@ci.milpitas.ca.gov

440



CITY OF MILPITAS

NOTICE OF PUBLIC HEARING

**REVIEW OF COMMUNITY DEVELOPMENT BLOCK GRANT
APPLICATIONS FOR FY 2003-04 AND
ADOPTION OF THE ANNUAL ACTION PLAN**

NOTICE IS HEREBY GIVEN that the Milpitas City Council has set the hour 7:30 p.m. on Tuesday, April 15, 2003 at Milpitas City Hall, at 455 E. Calaveras Blvd. to review funding applications for FY 2003-04 Community Development Block Grant (CDBG) requests. The City Council will also be reviewing and adopting the City of Milpitas one-year Action Plan which describes the eligible programs, projects and activities to be undertaken with CDBG funds within the next fiscal year.

INTERESTED PERSONS MAY appear and be heard at the public hearing described in this notice. Additionally, written comments on any of the items above may be delivered to the Council at or prior to these hearings. Written correspondence may be mailed to the City Council at 455 E. Calaveras Blvd., Milpitas, CA 95035.

NOTICE IS FURTHER GIVEN, pursuant to Government Code Sec. 35009, than any challenge of this application in court may be limited to only those issues raised at the public hearing described in this notice or in written correspondence delivered to the City Council at or prior to this hearing.

For further information, contact Felix Reliford, Principal Housing Planner at 586-3071 or Gloria Anaya, Sr., Housing and Neighborhood Preservation Specialist at 586-3075.